



**Careers
Education Summary**

Date of Policy	October 2024
Review cycle	Annual
Date of Next Review	September 2025
HR/School Policy	School
Statutory?	Yes
Staff Responsible	Careers Leader
Approval Level	FGB

Barnwood Park Careers Education Summary

For more information or advice on careers please contact Claire Dallimore on 01452 530389 or cdallimore@barnwoodpark.co.uk

Here is a summary of the Career's Education Programme at Barnwood Park School. Further information about the school's careers provision is in the policy section under Careers Policy.

Year 7

All about discovery of the world of work, finding out what is known and expanding their knowledge, vocabulary Aspirations and self-confidence.

Year 8

Looking at the skills needed for work and how they match to different job roles. Raising Aspirations

Year 9

Looking at the subjects they are going to take for their GCSE's and where they can lead.

Year 10

Looking at experiencing the work place. What is it like in a workplace, what is it like to have a job, the environment and kinds of activities.

Thinking about applications for their post-16 and their where they would like to go.

Year 11

Looking at where next. Completing Applications for college, sixth form or an apprenticeship. Deciding what form of education they will continue into for Post 16.

			Autumn Term	Spring Term	Summer Term
			Term 1 & 2	Term 3 & 4	Term 5 & 6
All Years		Register on Career Pilot Drop In sessions open to all years to chat with Careers Leader	<ul style="list-style-type: none"> • 1:1 and Small Group Guidance • Support from teachers, online tools and discussing matching skills and subjects to future careers. • Careers information kept in the Library and careers office. • Events advertised throughout the year around the school on social media and School comms. • Elements of Careers involved in PHSE lessons and curriculum lessons. 		
			Careers Fayre		

			Autumn Term	Spring Term	Summer Term
			Term 1 & 2	Term 3 & 4	Term 5 & 6
Year 7	What is a career?	Start looking at the world of work. Introducing the concept of career and the kinds that are out there. Widen ideas of what is out there. (Big Picture)	Career Pilot Surveys and questionnaires		
			Investigating careers using Career Pilot website and other activities	Building confidence and knowledge around the World of Work	Collaboration between careers and subjects – to share information to inspire and inform about a variety of careers
Year 8	What is out there?	Skills, what do you have and what can you do with them. Introduction to Qualifications	Career Pilot Surveys and questionnaires – competitions to find roles with a list of skills and Skills needed for certain roles. Etc.		
				Finding out about T-Levels, A-Levels, Apprentices	Introduction to qualifications and levels
Year 9	What are my options?	What do I need to take to get me where I want to go? Looking into what GCSE's needed to help move forward to wanted career or to help move forward if not decided yet. (Bringing Focus back to what would like to do in the future)	Elements of PSHE lessons and curriculum lessons looking at what options they would like to take, they have to do a stepping stone/ladder of where they are now and what they need to do to get to their job/career. Students attend session(s) from external speakers (internally and externally) Support from the careers lead, tutors and teachers to make decisions about GCSE options. Individual meeting by request or referral. Researching into what needed for potential roles in the future		
			Post-16 information and closer look at what is needed for each	Options information evening. Taster sessions	Careers meeting to discuss chosen options.

Year 10	What is work like?	Gaining experience in the workplace. Starting to think about where to go next.	Introduction and arranging work experience	Visits from and to employers, Sixth form Centres, colleges etc..
		(Focus back out to the wider careers base – thinking outside of box and not at just the obvious)	Preparing for work Experience. CV creation, Calling Employers, Writing professional emails, Filling Application	Work Experience
Year 11	What next?	Looking into where to go next. Filling in applications and going to interviews F2F or having them on the phone.	1:1 session with Independent Careers Advisor Support with Applications, CV writing, Interviews. Details of open evenings and application open dates and deadlines	
			Visits from and to employers, Sixth form Centres, colleges etc..	Results – support with securing next steps Preparing for transition

Work with Parents/Carers

Parents/Carers of students in Years 7 – 11 are invited to accompany their children to the Careers Fayre evening session.

Claire Dallimore – Careers Leader is available to parents to discuss anything regarding post 16 choices for individual students.

Parents are welcome to attend careers interviews with their child by consent of the child and prior arrangement.

Disclaimer

– no student information will be shared with third parties without parental permission.

Document to be reviewed September 2025